

**ARKANSAS DEPARTMENT OF FINANCE AND ADMINISTRATION**  
**Bingo and Raffle Registration Licensed Authorized Organization Supplemental Form**

Print Form

Clear Form

## SECTION A: OWNERSHIP INFORMATION

- 1) Legal Name (Enter full legal name of organization): \_\_\_\_\_
- 2) Federal Identification Number (FEIN): \_\_\_\_\_ - \_\_\_\_\_

## SECTION B: EVENT LOCATION INFORMATION

- 3) **Location of event(s):** \_\_\_\_\_
- Address City State Zip

**Check the appropriate box:**

- ☐ Premises are owned by the organization
- ☐ Premises are leased/rented by the organization - (Attach copy of lease agreement)
- ☐ Other (explain): \_\_\_\_\_

## SECTION C: LICENSE TYPE

- 4) **Type of License:** (check the appropriate box)
- |                                                                                                                  | <u>Original</u>          | <u>Renewal*</u>          |                                   |
|------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|-----------------------------------|
| A) \$100.00 Annual fiscal license to operate games of bingo and raffle                                           | <input type="checkbox"/> | <input type="checkbox"/> |                                   |
| B) \$25.00 Temporary license to conduct one bingo session                                                        | <input type="checkbox"/> | <input type="checkbox"/> | Select B or C for the event type. |
| C) \$25.00 Class I temporary license to conduct one raffle                                                       | <input type="checkbox"/> | <input type="checkbox"/> |                                   |
| D) \$10.00 Class II temporary license to conduct one raffle (Prize donated and has a value less than \$5,000.00) | <input type="checkbox"/> | <input type="checkbox"/> |                                   |

\*If renewal application, supply existing 8 digit Account ID \_\_\_\_\_ -BRR

## SECTION D: NON-PROFIT CERTIFICATION AND EVENT INFORMATION

- 5) Is the organization incorporated under 26 U.S.C. Section 501?
- ☐ Yes - Attach a copy of acceptance and approval letter from the US Internal Revenue Service reflecting 5 years of non-profit status. Additional information will be required if less than 5 years.
- ☐ No - Attach documents supporting requirement that applying non-profit organization has been in existence a minimum of 5 years.

- 6) Indicate the type of organization and date organized:

- |                                                                                                      |                                        |                                                      |
|------------------------------------------------------------------------------------------------------|----------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Religious _____                                                             | <input type="checkbox"/> Service _____ | <input type="checkbox"/> Veterans _____              |
| <input type="checkbox"/> Educational _____                                                           | <input type="checkbox"/> Medical _____ | <input type="checkbox"/> Volunteer Fire/Rescue _____ |
| <input type="checkbox"/> Fraternal _____                                                             | <input type="checkbox"/> Civic _____   | <input type="checkbox"/> Volunteer Police _____      |
| <input type="checkbox"/> Non-profit Tax-exempt instrumentality of the United States Government _____ |                                        |                                                      |

- 7) **List the charitable purpose(s) of net proceeds from Bingo/Raffle events:** \_\_\_\_\_

- 8) Annual license - Enter event times the organization will operate bingo. Note: Organizations are limited to 2 bingo events per week which last no more than 5 hours each.

Sunday \_\_\_\_\_ to \_\_\_\_\_ Tuesday \_\_\_\_\_ to \_\_\_\_\_ Thursday \_\_\_\_\_ to \_\_\_\_\_ Saturday \_\_\_\_\_ to \_\_\_\_\_

Monday \_\_\_\_\_ to \_\_\_\_\_ Wednesday \_\_\_\_\_ to \_\_\_\_\_ Friday \_\_\_\_\_ to \_\_\_\_\_

- 9) **Temporary license** - Enter date which the temporary Bingo/Raffle session will be held: \_\_\_\_\_

## SECTION E: RESPONSIBLE PARTY CERTIFICATION

- 10) I certify that as the responsible party for the above mentioned organization, that I have not been found guilty or plead guilty to a felony in the State of Arkansas, or any similar offense by a court in another state or of any similar offense by a military or federal court.

(Print Name)

(Signature of Responsible Party)

Date