

# ASU System Policy

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**Effective Date: June 6, 2024**

**Subject: Board of Visitors**

**Category: Governance 6.02**

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## **Purpose**

A Board of Visitors may be established for member institutions within the Arkansas State University System. This policy shall be used to appoint individuals to a Board of Visitors, unless a different process is provided by law.

## **Arkansas State University System Board of Visitors Policy**

1. The general purpose of a Board of Visitors shall be to serve as an advisory body. Specifically, the Board shall be charged with the following duties:
  - A. To perform a liaison and advisory function between each member institution and residents of the member institution's service area;
  - B. To aid in securing financial support for the member institution;
  - C. To give advice to the Chancellor concerning the educational and service needs of the service area;
  - D. To advise the Chancellor regarding institution-specific issues;
  - E. To provide counsel and guidance to the member institution's Chancellor; and
  - F. To designate additional duties authorized by the President of the Arkansas State University System.
2. The Board of Visitors shall have no formal governing authority, or authority to bind a system campus to any agreement. However, the Chancellor shall seek input from the Board of Visitors on all action items, prior to those items being presented to the ASU System President and Board of Trustees for consideration at a Board meeting.
3. Each Board of Visitors shall consist of five, seven, or nine members. The Chancellor of each member institution shall have discretion to determine the appropriate number of Visitors for their respective institution.
4. The term of office for Board of Visitors' members shall be determined by the Chancellor, in consultation with the ASU System President. No board member shall serve more than two full terms. Initial appointments shall be made on a staggered basis.

5. The respective member institution's Chancellor shall nominate individuals for membership on the Board of Visitors. The ASU System President shall approve these recommendations.
6. The Board of Visitors shall elect from its members a Chair, Vice-Chair, and Secretary.
7. The Board of Visitors shall meet quarterly, and not later than two weeks prior to a regularly scheduled meeting of the ASU System Board of Trustees.
8. Regular minutes of the meetings of the Board of Visitors shall be kept by each member institution.
9. The Chair of the member institution's Board of Visitors shall be invited by the Chancellor to attend all meetings of the ASU System Board of Trustees, in order to support effective representation of each campus, and so that the Board of Visitors will have an enhanced understanding of the policies, procedures, and operation of the ASU System Board of Trustees.
10. A member of the Board of Visitors may be removed at any time by the Chancellor, upon approval by the President of the ASU System.
11. A member of the Board of Visitors will not be eligible for travel expense reimbursement, unless allowed by the law or ASU System policy.

(Adopted by the Arkansas State University System Board of Trustees on February 24, 2017, Resolution 17-02; revised March 11, 2022, Resolution 22-03; revised June 6, 2024, Resolution 24-30.)